

Los Angeles Unified School District  
**Lanai Rd. Elementary**  
SSC   x   ELAC   

**Meeting Minutes**  
Date: 10/21/2011

**1. Call to order**

[Name of Meeting Facilitator]:   Neda Cohan   called to order the regular meeting of the (Circle one) SSC/ELAC at   1:40   (time) on (date)   10/21/2011   in   library   (location).

**2. Roll call**

SSC/ELAC Secretary   Ellie Plotkin   conducted a roll call. The following persons were present:  
All committee members present.

**3. Approval of minutes from last meeting-**

This is our first SSC meeting. There were no minutes recorded at the ELAC meeting; SSC Secretary Ellie Plotkin did not read minutes from that meeting.

**4. Open issues (summary of Agenda items)**

1. School Report Card
  - Week of 10/31/11 report card summarizing last year's CST performance will be mailed
  - Reviewed students and parents' survey of school performance
  - Discussed changes in number of students enrolled, ELAC counts
2. Increment Weather (Heat Stress)

**Principal's Page:** Clarify that drinking water is permissible during PE

- School board reconsidering school calendar and district policy for modifying schedule based on degree of heat intensity
- Explained categories of heat (e.g. Normal 82 degrees, Caution 95 degrees, Extreme Caution 95 degrees of above)
- Discussed extreme heat affecting children with asthma
- Parent suggested installing water misters, Mrs. Jeanne explained research required to determine if misters are worthwhile

3. Student Council Fundraisers (candy grams)

- Discussed what candy grams are, students responsible for selling candy grams
- Addressed issues of children not receiving candy grams and possible solutions (e.g. children buying candy grams for themselves)

4. Morning Yard Supervision

**Principal's Page:** Remind parents that kindergarteners need to be dropped off early, identify designated person to help kindergarteners reduce confusion once dropped off, address issues of too many adults in the big yard, and solutions for helping kindergarteners find their classroom lines

- Pertains to unknown factors of how children go to class once dropped off
- Discussed buddy programs for younger children
- kindergarteners need to be dropped off early to be helped by kinder buddy walkers

5. Yard Safety

- Discussed injuries resulting from playing football and climbing apparatus areas in the big yard
- Playing football is no longer allowed on elementary campus; footballs are confiscated
- Most injuries occur during free play
- Yard duty staff will help supervise children re: safe uses of apparatus and reinforce safety rules
- Noon aides need to watch and report repeat safety offenses to Mrs. Miller
- Play leaders will encourage safe play and report problems to Mrs. Miller
- May have assembly for safe apparatus uses & each class going with their teacher to apparatus for learning safety rules

6. Safety/First Aid Materials

- Emergency and first aid supplies are extremely limited and outdated
- Discussed basic first aid gear in early stages of major disaster, food supply in café
- School nurse needs something to transport children's medicines and develop "needs list"

5. **Old Business**

- This was the first meeting; there was no old business to discuss

## **6. New Business**

- Next Month is ELAC Meeting
- All schools rewriting single plans for SPSA
- Mrs. Jeanne attending meeting in November for non-Title 1 schools
- Everything done in elementary schools should be written out to update plan to address all needs

## **7. Announcements:**

- Discussed implementing task force to help school conserve energy
- Reviewed Halloween Costume safety issues

## **8. Public Comments:**

Not discussed; no time remaining

## **9. Adjournment**

**[Name of Meeting Facilitator]** Neda Cohan adjourned the meeting at 2:45.

**[time meeting ended]**. Heather Jeanne seconded it.

Minutes submitted by: Ellie Plotkin

Minutes approved by: Neda Cohan